



Residential Improvements Permit Application

All mechanical, electrical, and plumbing work will require separate additional permits.

Date: _____ Owner Name: _____

Address: _____ San Antonio, TX _____

☐ Addition _____ sq. ft.	☐ Patio/Porch Cover _____ sq. ft.
☐ Shed (or Converted _____ sq. ft. Shipping Container)	☐ Carport _____ sq. ft.
☐ Garage _____ sq. ft.	☐ Deck or Ramp _____ sq. ft.

Inspections Required A Letter of Inspection Report from a licensed foundation engineer is required to be on file at the completion of the project. See IB 226 for sample letter. A framing inspection will be required (Please Note: an engineer's report for the framing inspection may also be required and will be determined by the inspector in the field). If space is insulated, an insulation report/inspection is required. Once complete with above-mentioned inspections, a final inspection is required.

General Building Setback Requirements (As determined by current property zoning classification)

Improvement Type	Front	Side	Rear	Permit Required
Addition	10 ft	5 ft	20 ft (attached) / 5 ft (detached)	All additions require a permit.
Shed	N/A	5 ft	5 ft	More than 300 sq. ft.
Altered Shipping Container (Storage Unit)	N/A	5 ft	5 ft	All Altered Shipping Containers used as sheds/storage units require a permit. See IB 540 for requirements.
Garage	N/A	5 ft	20 ft (attached) / 5 ft (detached)	All garages require a permit. Street entry requires 20' from property line to garage door.
Deck or Handicap Ramp	10 ft	5 ft	20 ft (attached) / 5 ft (detached)	More than 300 sq. ft. OR more than 30" above grade OR attached to dwelling OR serves a required exit door. See IB 151 for additional information.
Carport	10 ft	5 ft	20 ft (attached) / 5 ft (detached)	All carports require a permit. Street entry requires 20' from property line to garage door.
Patio/ Porch Cover	10 ft	5 ft	20 ft (attached) / 5 ft (detached)	More than 300 sq. ft. OR attached to dwelling.

- Projects exceeding 1,000 sq. ft. or greater than a single story will require plan review - **do not use this form.**

Registration Holder: _____ City Registration #: _____

Company Name: _____ Delegate: _____

Homeowner Name: _____ Phone #: _____

Escrow # (if applicable): _____ Email: _____

Work Summary _____

The scope of work submitted on this permit application constitutes the only work which is allowed to take place. Any additional remodeling, modifications, or other work outside this scope will result in additional review. This may require plan submittal and additionally assessed fees.

(Initial) Homeowners Only: I understand that by initialing here and my signature below, I attest that I own and will own (occupy or rent) this residence for a period of 12 months after the completion of this project per City Code 10-115 (a)(1). I am requesting a homeowner's permit to remodel my home and will be responsible for all inspections as required by Development Services.

I understand that this permit belongs to the permit applicant and is valid for 6 months from the date of issuance.

Applicant Signature: _____

Site Plan Example

Address: 123 Example San Antonio, TX 78204 Zoning: R - 4

-  Addition
-  Carport
-  Deck
-  Garage
-  Patio/Porch Cover
-  Shed
-  Existing Structures
-  Property Lines
-  Setbacks

Setback Measurements

Front: N/A

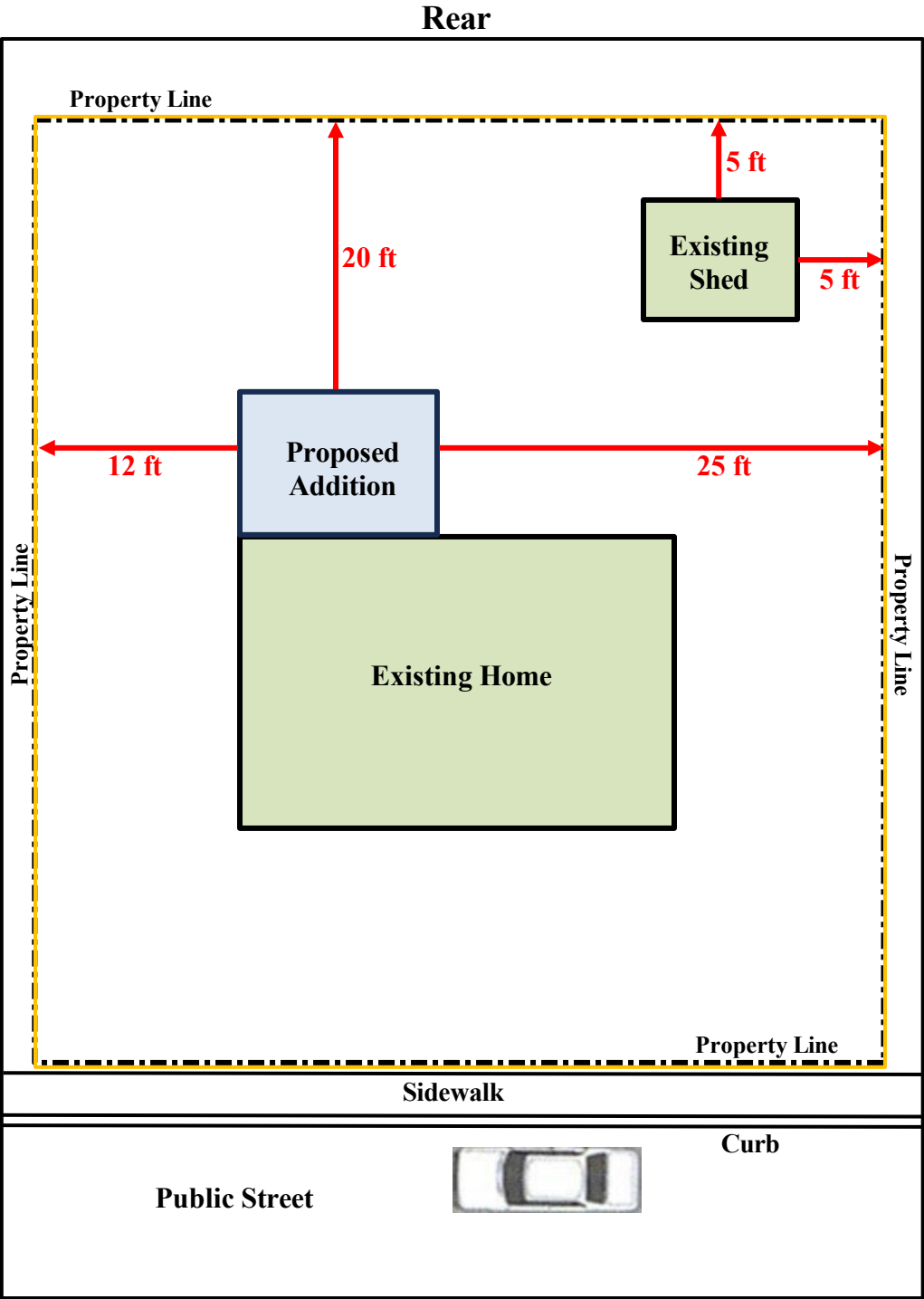
Rear: 20 ft

Side: 12 ft (left)

Side: 25 ft (right)

Notes

New attached addition to rear of
home.



Front

Site Plan

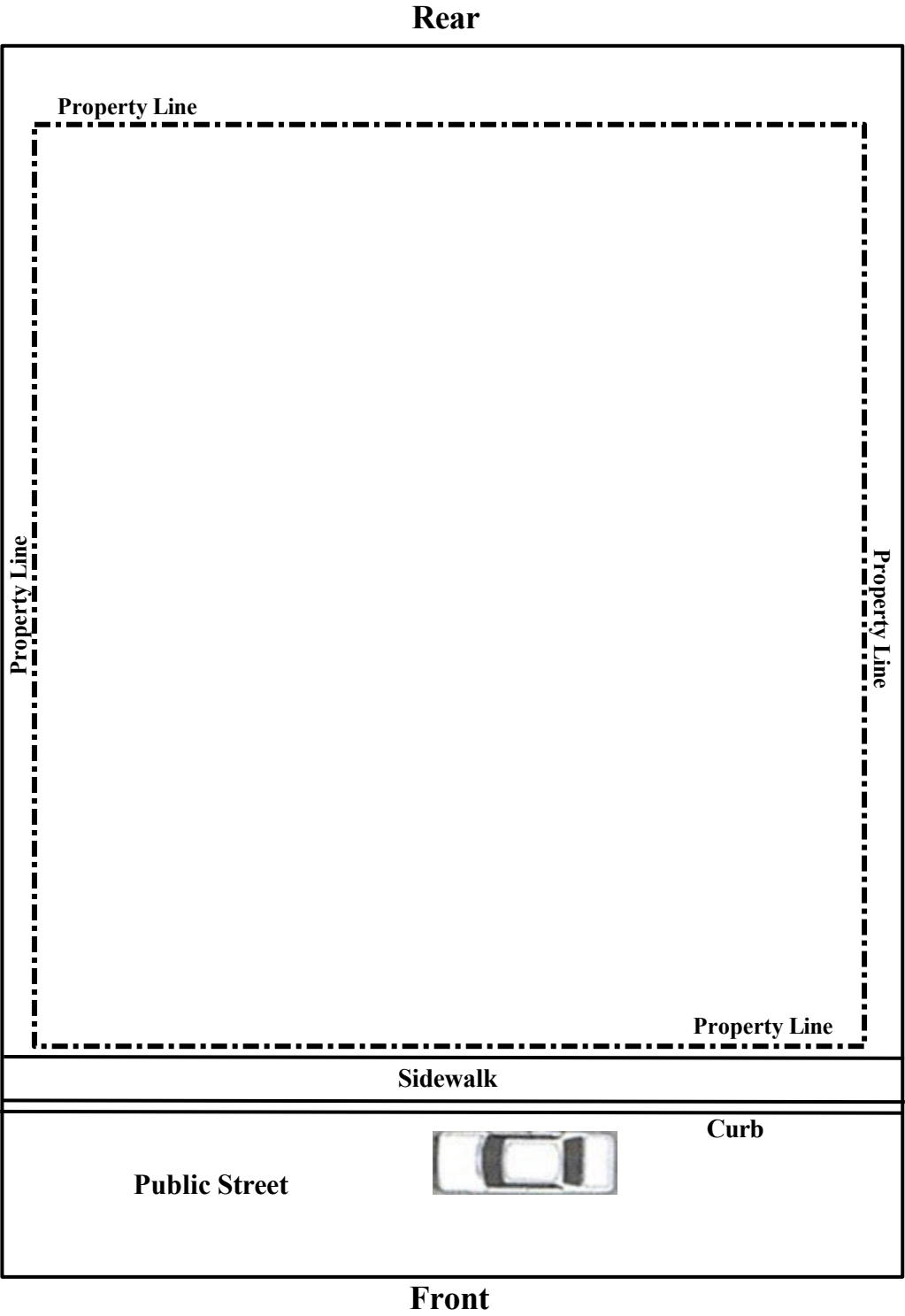
Address: _____ Zoning: _____

- ☐ Addition
- ☐ Carport
- ☐ Deck
- ☐ Garage
- ☐ Patio/Porch Cover
- ☐ Shed
-
- ☐ Existing Structures
- ☐ Property Lines
- ☐ Setbacks

Setback Measurements

Front: _____
Rear: _____
Side: _____
Side: _____

Notes



I certify that the above site plan shows all improvements on this property to scale and that there will be no construction over easements. I also certify that I will build in compliance with current codes and ordinances.

Date: _____ Applicant Signature: _____