



Mechanical Permit Application

Date:	Address:	Bldg:	Suite:
Property Owner Name:		Mechanical Registration Holder:	
Company Name:		State Contractor License #:	Escrow: ☐ YES ☐ NO
License Class: ☐ A ☐ B	Endorsement(s): ☐ Environmental Air Conditioning ☐ Combined Endorsements ☐ Commercial Refrigeration/Process Cool & Heating		
Phone:	Email:	Delegate Name (if applicable):	
Occupancy Type: ☐ Residential ☐ Commercial (for apartments, select Commercial)			
Is this work associated with an existing building permit? ☐ Y ☐ N			
If yes, what is the building permit number? _____			
Work Summary:			

Mechanical Information

Indicate the SEER2 Rating: _____

Is the proposed Mechanical work over \$8,000 publicly funded? ☐ Y ☐ N

Commercial Projects Only

(if Residential, select 'Not Applicable')

☐ Not Applicable

Plan Review will be required if answering 'Yes' to any of the following and will result in additional fees.

Are you installing a Type I range hood? ☐ Y ☐ N

Is any new or relocated ductwork penetrating a fire-rated wall or floor? ☐ Y ☐ N

Are you installing new equipment or relocating new equipment to an existing structure? ☐ Y ☐ N
(Select 'No' if replacing equipment like for like)

Is the replacement equipment going to be increased by 1 ton capacity or 200 pounds in weight? ☐ Y ☐ N

Mechanical Equipment Fees – Commercial and Existing Residential

Enter the quantity of items below that will be installed, repaired, or modified as part of the scope of work

Qty	Cost	Total	Equipment	Equipment	Qty	Cost	Total
	57.50		Base Mechanical Permit Fee	Walk-In-Freezer		7.19	
	7.19		Air Handler	Walk-Cooler		7.19	
	7.19		Condensing Unit (# tons ____)	Duct Outlet		2.30	
	7.19		Mini Split System	Heat Pump		7.19	
	7.19		Indoor Condensing Unit	Refrigeration Unit (# tons ____)		7.19	
	7.19		Cooling Coil	Electric Heat Strips		7.19	
	11.04		Gas Furnace	Electric Furnace		7.19	
	11.04		Gas Wall Furnace	Gas Floor Furnace		11.04	
	11.04		Gas Unit Heater	Electric Unit Heater		7.19	
	11.04		Gas Radiant Heater	Electric Radiant Heater		7.19	
	7.19		Exhaust Fan	Ventilation/Energy Recovery Unit Fan		7.19	
	2.30		Curtain Fire Dampers	Ceiling Fire Dampers		2.30	
	2.30		Fire Dampers	Smoke/Fire Dampers		2.30	
	7.19		Condenser, No Compressor	Roof Top Units, Electric (____SEER)		18.23	
	11.04		Dryer Duct (Commercial)	Roof Top Units, Gas (____SEER)		18.23	
	7.19		Dryer Duct (Residential)	Variable Air Volume Unit		7.19	
	7.19		Fan Coil Unit	Type I Range Hood (Grease)		7.19	
	7.19		Fan Powered Box	Fume Hood		7.19	
	7.19		Type II Range Hood (Steam)	Cooling Tower (# tons ____)		7.19	
	7.19		Chiller (# tons ____)	Hot Water Coil		7.19	
	7.19		Absorption Unit (# tons ____)	Ice Makers (Split System)		7.19	
	7.19		Reach-In Cooler	Gas Boiler, Hot Water		11.04	
	7.19		Wall Mounted Unit	Evaporative Cooler		7.19	
	11.04		Gas Boiler, Steam	Gas Duct Heater		11.04	
	7.19		Make-Up Air	Evaporators		7.19	
			Total	Total			
				Total Quantity of Inspections Items			
				Total Cost of Inspection Items			
				+ Surcharges + \$11.50 (Processing)			
				Total Permit Fee			

Inspections can be scheduled for free in the BuildSA online customer portal or by calling (210)-207-1111

By signing I understand the limitations to the permit listed above and possible requirement to remove work if non-complaint. Please Note: The City of San Antonio only enforces City, State and Federal zoning and development ordinances and statutes and does not enforce covenants and deed restrictions (CC&Rs). It is imperative and incumbent upon you the applicant to verify the existence of any CC&Rs that may be applicable to your project. See IB 234 for additional information.

_____(Contractor's Initial) I understand that by initialing and my signature below, I agree to modify, install, or repair, only equipment allowed under my Mechanical License Class and Endorsement(s) registered with TDLR.

Applicant Signature: _____