CITY OF VIRGINIA BEACH
Planning & Community Development

Application for Mechanical Permit

PERMITS AND INSPECTIONS
VirginiaBeach.gov/TradePermits
(757) 385-4211 | PermInsp@VBgov.com

Date: _____ Associated Permit #: _____

Location Information

Street Address: _____ Lot #/Suite #: _____

GPIN: _____

Owner/Occupant Name: _____ Owner Phone: _____

Email Address: _____ Cell Phone: _____

Contractor

Company Name: _____ State Registration #: _____

Request Details

Construction Information		Building Type		Equipment	
Contract Value	$	☐	New	☐	New
☐	Residential	☐	Addition	☐	Replacement
☐	Commercial	☐	Existing	☐	Conversion
		☐	Moved	☐	Relocation

Residential

	Qty/Amps
Air Conditioning	
Air Handler	
Air-to-Air Heat Pump	
Bath Exhaust	
Chimney Liner	
Condenser	
Dryer Vent	
Duct Work	

	Qty/Amps
Exhaust	
Gas Boiler	
Gas Fireplace	
Gas Furnace	
Gas Logs	
Gas Pack	
Gas Pool Heater	
Gas Water Heater	
Hydro Heat System	
Kiln	

	Qty/Amps
Mini-Split	
Oil Furnace	
Prefab Fireplace	
Range	
Space Heater	
Vent	
Ventilation System	
Water-to-Air Heat Pump**	
Woodstove	
Other (specify in Add'l Info)	

*requires grease trap/FOG Compliance permit to issue **requires Health Dept. well permit

Commercial

	Qty/Amps
Air Conditioning	
Air Handler	
Air-to-Air Heat Pump	
Bath Exhaust	
Boiler	
Broiler*	
Bun Warmer	
Cheese Melter*	
Chiller	
Chimney Liner	
Condenser	
Cooling Tower	
Dryer Vent	
Duct Work	
Energy Recovery Ventilator (ERV)	
Exhaust	
Fire Damper	
Fryer*	

	Qty/Amps
Gas Fireplace	
Gas Furnace	
Gas Logs	
Gas Pack	
Gas Pool Heater	
Gas Water Heater	
Grill*	
Humidifier	
Hydro Heat System	
Industrial Equipment	
Infrared Tube System	
Kettle	
Kiln	
Mini-Split	
Oil Furnace	
Oven	
Prefab Fireplace	
Range*	

	Qty/Amps
Range Hood Type I*	
Range Hood Type II*	
Refrigeration System	
Refrigeration Unit	
Rice Cooker	
Roof Top Unit	
Smokehouse*	
Space Heater	
Steam Table	
Variable Air Volume (VAV)	
Variable Refrigerant Flow (VRF)	
Vent	
Ventilation System	
Walk-In Freezer/Cooler	
Water-to-Air Heat Pump**	
Wok*	
Woodstove	
Other (specify in Add'l Info)	

*requires grease trap/FOG Compliance permit to issue **requires Health Dept. well permit

Additional Information:

I understand this permit is granted only for the work shown and described in this application. Any falsification, misrepresentation, or misleading information given VOIDS this permit.

Contractor/Owner Name _____ Contractor/Owner Signature _____